

### I. Consultancy Information

**Job Title:** Consultancy for developing an SWA civil society organization (CSO) engagement study in Sanitation and Water for All (SWA)

**Supervisor Title/ Level:** SWA CSO Advisor

**Organizational Unit:** SWA Secretariat

**Post Location:** Depending on the Consultant

### II. Organizational context and purpose for the consultancy

Sanitation and Water for All (SWA) is a global alliance of over 250 national governments, donors, civil society organizations and other development partners working together to catalyze political leadership and action, improve accountability and use scarce resources more effectively. The goal of the partnership is to achieve universal access to water supply and sanitation.

SWA is a UNICEF - Hosted Fund and is supported by a decentralized Secretariat, which is responsible for supporting the High-level Chair, CEO and the Steering Committee, and for supporting the implementation of the [SWA' Strategy 2020-30](#) and program of work.

As the SWA Secretariat is growing and the partnership expanding, with new partners joining and a greater ambition for the partnership to play a lead role in supporting countries to achieve the water, sanitation and hygiene-related targets of the Sustainable Development Goals, SWA needs support in strengthening its engagement strategy with its partners notably with the Civil Society organizations within the Civil Society Constituency.

The Civil Society constituency which gathers more than 107 organizations, of which some are networks of more than 100 partners, needs to define its new engagement strategy based on these new objectives and strategic directions. The Civil Society constituency is the largest constituency in Sanitation and Water for All. Its supporting secretariat, the SWA CSO advisory team, is hosted in WaterAid, within End Water Poverty.

#### **Consultancy organizational context:**

Under the guidance and direct supervision of the SWA CSO advisor, the consultant will be asked to develop a CSO engagement study, and help the CSO advisory secretariat team, with recommendations on how to structure and strengthen CSO engagement within the partnership. The CEO of Sanitation and Water for All will give input regarding the strategic orientation of the consultancy.

The CSO steering committee representatives, and SWA CSO partners (including national focal points, regional representatives and networks) will be involved and included in the process of consultation for the study, through interviews, review of the draft 1, and draft 2 of the study.

**Purpose of the consultancy:**

The incumbent will write the SWA CSO engagement study and provide key recommendations, to be presented at the SWA December Steering Committee (December 2020).

- He/she will develop interview questions and run interviews with 25 organizations, within the CSO constituency, other constituencies within SWA and the secretariat, and outside the partnership,
- He/she will gather the inputs of CSO partners and provide a first draft of around 25 - 30 pages,
- He/she will consider the various inputs from partners on the first draft and offer a reviewed second draft,
- He/she will review the second draft, based on the various inputs received, and will then provide a final draft of the strategy,
- He/she will develop a powerpoint presentation with key recommendations for the December SWA Steering Committee.

### **III. Deliverables and timeline**

**Content of the CSO engagement study**

The main objective of the SWA CSO engagement study is to:

1. Take stock of the CSO constituency's accomplishments and activities, and the impact of the work CSOs has had in engaging in SWA advocacy activities at country, regional and international level,
2. Take stock of the bottlenecks and barriers for CSOs to engage effectively in SWA,
3. Undertake a scoping exercise of the nature of CSOs, notably in Asia, Africa, and Latin America, and identify potential SWA partners such as influential Civil Society networks, or organizations working in the Water and Sanitation sector, but also in other related SDGs,
4. Review the nature of the CSO Constituency membership and outreach strategy to new partners,
5. Strengthen rules of engagement and the governance structure for the Civil Society Constituency,
6. Review the CSO constituency objectives of collaboration and strategy (theory of change) within the SWA partnership and provide pathways for their engagement in the SWA new strategic framework,
7. Review and propose pathways for the support needed for the CSO partners to engage effectively (including criteria for funding support provided to CSO partners).

The document will be conducted through 25 interviews with CSOs who are partners of SWA, the SWA secretariat, other SWA constituencies and also selected CSOs outside the partnership

The study will also build on the Latin America CSO survey on CSO's nature and engagement, and the Latin America CSOs recommendations for CSO support (elaborated in June 2020). It will also be informed by the regional SWA roadmaps that will be available and finalized in September 2020.

The strategy will nevertheless cover all the SWA Civil Society Constituency partners, including CBOs, Northern INGOS, and Asia, Latin America and Africa CSOs.

### **Milestones and key deliverables**

The consultancy would start the week of the 15th of July 2020.

From the 15th July to 20th of August - the consultant would prepare and undertake 25 interviews.

From the 20th of August to 10th of September - the consultant would prepare the first draft of the study. First draft deadline 10<sup>th</sup> of September.

From the 27th of September to 10th of October - the consultant would consider the comments received, review first draft and work on presenting second draft. Second draft deadline on the 10<sup>th</sup> of October.

From the 1st to the 15th of November - the consultant would consider the last comments, prepare the final draft of the study and prepare the recommendation powerpoint presentation.

All documents would need to be finalized and sent by the consultant to the contractor by the 15th of November for their presentation at the December at the SWA Steering Committee.

The consultancy would be of 50 days.

## **IV. Impact of Results**

In monitoring progress against the Partnership new strategic framework and work plan, as well as the SWA Secretariat's work plan, the incumbent will enable the SWA partnership to demonstrate its value and impact in working with global and local partners such as Civil Society organizations to make a contribution to the achievement of the water, sanitation and hygiene for all, always and everywhere.

In particular, the key results have an impact on the functioning of the SWA Secretariat in supporting Civil Society organizations and the positioning of the partnership and the work civil society organizations undertake in the broader development landscape.

## V. Competencies and level of proficiency required

### Core Values

- Commitment
- Diversity and inclusion
- Integrity

### Core competencies

- Communication
- Working with people
- Drive for results

### Functional Competencies:

- Governance and institutional development
- Formulating Strategies and Concepts
- Knowledge of Civil Society structure and organization
- Knowledge of Civil Society engagement in multi-stakeholder platforms for the sustainable development goals, or other global networks
- Relating and Networking
- Planning and Organizing
- Persuading and Influencing
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## VI. Recruitment Qualifications

Education:

- Advanced university degree in social sciences, international relations, development or human rights.

Experience:

- Minimum of five years in evaluating civil society networks or supporting them in organisational development effectiveness.
- Minimum seven years of work experience in working with or for civil society organizations, international networks, multi-stakeholder partnerships
- Proven experience in developing strategies and having a consultant role in similar structures as Sanitation and Water for All Partnership

Language Requirements:	<ul style="list-style-type: none"><li>• Excellent written and spoken English is required.</li><li>• Fluency in at least one French and/or Spanish is highly desirable.</li></ul>
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### **Expressions of Interest**

Expressions of interest including CV of consultant(s) briefly outlining your organization, cover letter, and evidence of previous work to be sent **no later than 3:00PM BST, Monday 6<sup>th</sup> of July 2020** to: [Heloise.chicou@sanitationandwaterforall.org](mailto:Heloise.chicou@sanitationandwaterforall.org) and [soumaya.benbouchta@sanitationandwaterforall.org](mailto:soumaya.benbouchta@sanitationandwaterforall.org)

**Total budget available: £15,000 pounds.**